

## REVISED DOCUMENTATION PROCESSING TIMES

From 1 October 2005 CMS will be introducing more choice for exporters using its documentation services. Three levels of service will be available to help you manage your documentation needs more effectively:

### **Manual applications for collection:**

Received by 9.00 am available for collection from 12 noon. Received between 9.00 am and 12 noon available for collection at 9.00 am the next working day.

### **\*e-Cert V2 applications for collection:**

Available after a minimum of 2 hours in normal office hours. Last application accepted for processing at 3.00 pm.

### **\*e-Cert eXpress applications**

Processed and returned within 1 hour in normal office hours. Last application accepted for processing at 4.00 pm.

There will be no change to processing times for postal applications.

\*Prior registration needed for on-line services, please contact Nikki Cunningham at CMS on 01274 230058 or [nikkic@cms.yorks.com](mailto:nikkic@cms.yorks.com) for further information.

**Please note:** These revised times do not apply to preference documents EUR1s and ATRs.